

*This specialized course  
makes you eligible  
to sit for an  
important private  
investigations industry  
licensure exam*



# **Certificate in Professional Private Investigations**

*Now Enrolling  
Spring 2019*

**Class Begins  
March 23, 2019**



**PDI** Professional  
Development  
Institute

UNIVERSITY OF NORTH TEXAS

**940.565.3353**

**pdi.org**

# A Program In Professional Private Investigations That Benefits Both Industry Veterans and Others Interested in the Field

Work with educators and field experts while earning the Certificate in Professional Private Investigations from the Professional Development Institute located at the University of North Texas. This program prepares students to enter the field of private investigations. Programs are facilitated by professional faculty, attorneys and field practitioners. This curriculum offers 200+ hours of study over 10 modules (program includes 4 live classes over the 33 weeks). Upon successful completion, you will be awarded a Certificate in Professional Private Investigation from the Professional Development Institute located at the University of North Texas.

**According to new Private Security Board rules, this program will satisfy one of the qualifications for an Investigations Company License. Call us for details.**

## Curriculum

### Foundations of Private Investigation and Professional Ethics

An overview of private investigations as a profession.

### Legal aspects of Private Investigations In Texas

Principles of law and the role of private investigators.

### Investigative Techniques & Research I

A review of research practices and sources.

### Investigative Techniques and Research II

A focus on conducting investigative interviews and on planning, conducting, recording, interpreting, and presenting the results. Learn best practices and real time in-class research.

### Surveillance & Undercover Operations

Understand how observation and description are related to investigations. Includes sections on surveillance and undercover/covert operations.

### Criminal Investigations I

Learn precise and methodical techniques used in the careful collection of information and evidence in a criminal investigation. Heavy emphasis will be placed on understanding crime scene investigation, discovery, and court testimony. Understand the critical importance of communication with law enforcement, civilians, professionals and other subjects in an investigation.

### Civil/Insurance Investigations I

Differentiate and understand insurance, fraud, vehicle, product liability and police-involved investigations.

### Domestic and Family Investigations I

Discuss the sensitive nature of all types of cases, review high profile examples and discuss positive business responses. Discuss and prepare for the responsiveness, creativity and sensitivity that are usually needed in large amounts during these investigations.

### Pre Employment/Background/Corporate Investigations

Learn how to help companies as well as individuals protect themselves in the marketplace and on the street. Review and understand the rules and regulations surrounding the obtaining of information, how it is obtained and how it is then communicated effectively to the client.

### PI Practice Management

Explore what it takes to establish and structure a private investigation business, and how to work with clients and other professionals in the field. Review Section 1702 of the Texas Occupation Code, the Rules and regulations of the Private Security Board and DPS. Review client interaction, creating partnerships and networks with law enforcement, other professional investigators, and those within the legal field.

### Special Topics in Private Investigations

Have the opportunity to overview many of the most intriguing PI topics in our Special Topics Classes, with separate presentations on each individual topic. Topics may include: Asset Investigations; Bail Enforcement Investigations; Beginning Photography & Media; Computer Crimes & Internet Investigations; Executive Protection; Forensic & Crime Scene Investigation; Loss Prevention Basics and Physical Security; Missing Persons; SIU – Accident Reconstruction; Fraud & Forensic Accounting; Arson Investigation; Nursing Home/Elder Care Investigations; and Electronic Countermeasures / TSCM / Debugging.

- **Industry veterans - this program advances you in the field**
- **Newcomers - this program prepares you for the field**
- **10 modules / Over 200 study hours including 4 live classes**
- **Upon completion – Receive a Certificate in Professional Private Investigations**



### WHO SHOULD ATTEND

- Anyone interested in P.I. training
- Loss prevention agents
- SIU investigators
- Claims adjusters
- Lawyers/paralegals
- Investigators in legal, corporate, financial or retail
- Police officers seeking P.I. training
- Licensed PI's seeking formal training

### PREREQUISITES

- Have a high school diploma (or GED)
- Fluent in English
- Basic working knowledge of computers and the internet
- Online access for computer-based proficiency testing

### Price

- \$4,295. Includes all materials and fees

### Classes

- All online except for 4 live classes in Denton. Call for details.

## Executive Committee

### Scott H. Belshaw, Ph.D.

Advisory Council Chair and Executive Director

Dr. Belshaw holds a Ph.D in Juvenile Criminal Justice. He is Associate Professor of Criminal Justice at the University of North Texas and Director of UNT's Cyber Forensics Lab. His primary investigative experience is in criminal investigations. He is an expert in the field of criminal mitigation and investigations.



### Karen Hewitt

Hewitt and Cowden Investigations

Ms. Hewitt is a UNT graduate with a Bachelor of Science in Criminal Justice, and is a Texas Licensed Private Investigator. She spent years as a criminal investigator and as a staff investigator with a civil law firm. She graduated from East Texas Police Academy and has her Basic and Intermediate Peace Officer certificates. She served as President and Chairman of the Board of Texas Association of Licensed Investigators, is a member of the Public Affairs and Community Service board of UNT. She obtained the distinction of Texas Certified Investigator.

### Tim Quinn

Quinn, Arnim & Wilson

Mr. Quinn has 19 years of experience in Human Resources, Recruiting, Investigation and Safety. He has focused on combining his skills as a recruiter and researcher in the field of private investigation. He has worked with PI agencies focused on domestic, corporate and insurance investigations.

### Robert Wall

Mr. Wall has a Master of Science degree in Criminal Justice from the University of North Texas. He is a lecturer at the University of North Texas and was formerly an adjunct instructor at Tarrant County College. He is also a retired police officer with more than 28 years service with the Grapevine and Haltom City Police Departments. His law enforcement experience includes investigations, crime scene search, traffic investigation and reconstruction. He is currently pursuing a Ph.D. in Criminology at the University of Texas-Dallas.

## Advisory Council

Jimmie Mesis is one of the most recognized private investigators in the world. He has created three investigative agencies. He owns a marketing consulting firm and several Internet based companies. He and his wife Rosemarie own **PI Magazine**. Jimmie sits on the Board for the National Council of Investigation & Security Services (NCISS).

Sonja Raffet/Research World Unlimited

Clyde Burleson/Attorney at Law

Jim Bearden/Jim Bearden & Associates, PLLC

George Cervantes/Cervantes & Associates, Inc.

Reynaldo Ramirez/Attorney at Law

*"Earning a Certificate in Professional Private Investigations is a great boost for anyone interested in working in the field. Our graduates have a long history of excellence, our instructors are top-notch, and the materials are second-to-none."*

Dr. Scott Belshaw, Program Executive Director

## Certificate Program in Professional Private Investigations

### Registration Form

Four convenient ways to register

On-Line: [certificate.pdi.org](http://certificate.pdi.org)

By Phone: 940.565.3353 / By Fax: 940.565.3362

By Mail: 1155 Union Circle # 305101, Denton, TX 76203

Name \_\_\_\_\_

Professional Title \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone Number \_\_\_\_\_

E-Mail (to receive confirmations) \_\_\_\_\_

\$4,295 Certificate Program / Online 04P35-808

Total Enclosed \$ \_\_\_\_\_

Paying by:

Check (payable to PDI)

Credit Card:

AMEX  MasterCard  VISA  Discover

Card # \_\_\_\_\_

Card Verification Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

Name on Card \_\_\_\_\_

Signature \_\_\_\_\_

Policies: A participant may receive a full refund by providing written cancellation 10 or more business days prior to start date of program. No refunds granted within 10 business days of start date. No refunds granted after start of program. Substitutions accepted at any time up to start date. Under special circumstances, PDI may allow you to transfer your registration. If your registration is transferred and you later cancel your registration, only 50% of your registration will be refunded. If the enrollment is not sufficient to warrant holding the program, PDI reserves the right to cancel. If this situation occurs, you would receive a full refund. PDI is not responsible for any expenses incurred by registrant due to cancellation.

The Department of Criminal Justice at the University of North Texas currently has 650+ students. Alumni include administrators and officers of local law enforcement agencies, police chiefs, special agents and officers of the U.S. Government, administrators and officers in the Texas Youth Commission and the Texas Department of Criminal Justice, probation and parole officers, and students working in security, investigations, and loss prevention.  
Learn more at <http://www.unt.edu/cjus/>

The Professional Development Institute located at the University of North Texas is a not-for-profit, continuing educational facility supporting UNT. PDI has been in existence for more than three decades. Areas of study include energy, legal services, financial management, financial planning, management and personal development.  
To learn more about PDI, visit us at [www.pdi.org](http://www.pdi.org)